**Sawyer Kensington Trust Minutes**

**Wednesday, January 20th, 2021**

**In Attendance:** Bruce Cilley, Donna Carter, Mike Del Sesto, Glenn Greenwood, Selectman Bob Solomon and Hez Marks-Mercadante

Meeting called at 5:30pm via Zoom

**Public Forum:** no one in attendance

**Review of Minutes 12/16:** Motion to accept minutes of 12/16/20 with amendment by Mike. 2nd by Bruce. Accepted. (Glenn abstained)

**Park Update/Maintenance:**

Stone wall needs repair

Fireworks debris is scattered over Field C from New Years Eve display. Rec will need to clean up. Donna will bring to the attention to the Rec Dept.

**Monthly Accounting:** Attached Reconciliation and Profit/Loss

**Bills/Financials:**

Unitil: Park $137.33 + Field $64.70 = $202.03 total

Motion to pay all bills by Glenn 2nd by Mike. Unanimous

Balance: $167,231.46

Hez received check as reimbursement for Covid signs from Town of Kensington (Covid Grant). Hez will sign over check to Sawyer Kensington Trust for deposit into Trust account.

***For the record***: We have not received any quarterly payments from Eastman’s Corner Foundation.

**Park Schedule Update:**

No scheduling of Sawyer Park. Town will follow State/Gov. Sununu guidelines with regards to Covid-19.

**Taxes:** 2020 Tax prep. Lynn is working on it. She needs 1099’s from venders, will follow up on LLC. Mike will be tax lead.

**Old Business:**

We are the Trustees of Sawyer Park agree that the park fields/trails may be open as an “At own Risk,” unorganized activities in accordance to State and CDC rules.

No response at this time from Eastman’s Corner Foundation of the letter constructed by Glenn. Mike will contact KLCT

Comcast/internet, Brick wall repair, Video Cameras, Stone base for Free Library: Tabled until spring.

Lili S/Rec dept are starting the talks about summer camp. Bathrooms?? Glenn will look into what other parks in the area are doing via opening and bathroom maintenance via Covid protocols. Will discuss more during Feb meeting.

We assume we will have some kind of opening come spring. Potential additional Covid related costs/fees for bathroom cleaning for groups renting fields.

Banners: Letters should go out. Potential discounts to those who ordered them last year.

**New Business:**

Annual report: Glenn will send over a statement.

Hez sent email to dance company about wanting to rent field for performance… have not heard back from them.

Donna brought up the thought of air hand dryers for the 4 bathrooms to replace paper towel dispensers. Would cut costs for supply and clean up. She will look into it for next meeting.

Reminder: Feb meetings to discuss ways to generate income for future costs of park.

**Park Manager:** The Trust has not hired, nor has the Trust been authorized to hire a park manager by KLCT per the signed Sawyer Park Agreement.

**Next Regular Scheduled Meeting:** Next scheduled meeting will be Wednesday, Feb 17th, 2021 at 5:30pm Via Zoom. (Regular scheduled meetings for SK Trust are typically the 3rd Wednesday of each month.)

Meeting adjourned 6:10 pm

Respectfully submitted by Hez Marks-Mercadante